



Field Reservation Request Form

Parks & Recreation Department

PERMIT HOLDER INFORMATION:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ E-mail: _____

Organization/Group Name: _____ Category: Nonprofit Government/School Private Youth Assoc
 Other

RENTAL DETAILS:

Days needed: Mon Tues Wed Thu Fri Sat Sun Start Date: _____ End Date: _____ Start Time: _____ End Time: _____

Type of Event: Scrimmage Practice Other (please specify) _____

Please indicate the field you wish to reserve by placing a check next to the appropriate box below: Field rentals are one week at a time & one week in advance

Field Name	Rate 1 st Hour	# Additional Hours \$10 ea	All Day	Drag & Line	Lights Per Hour	Use of Restrooms	Special Instructions
Joye Field	<input type="checkbox"/> \$25.00		<input type="checkbox"/> \$100.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> Yes	
Baseball Tomorrow	<input type="checkbox"/> \$25.00		<input type="checkbox"/> \$100.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> Yes	
Richardson	<input type="checkbox"/> \$25.00		<input type="checkbox"/> \$100.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> Yes	
Beasley	<input type="checkbox"/> \$25.00		<input type="checkbox"/> \$100.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> Yes	
Hamp Campbell	<input type="checkbox"/> \$0.00		<input type="checkbox"/> \$100.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> Yes	No Charge for Practice MUST reserve for Guarentee *
Fuller Park Multi-Purpose Field	<input type="checkbox"/> \$0.00		<input type="checkbox"/> \$100.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> Yes	No Charge for Practice MUST reserve for Guarentee *
Lemon Park Multi-Purpose	<input type="checkbox"/> \$0.00		<input type="checkbox"/> \$125.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> Yes	No Charge for Practice MUST reserve for Guarentee *
T-Ball	<input type="checkbox"/> \$0.00		N/A	<input type="checkbox"/> \$15.00	<input type="checkbox"/> \$15.00	<input type="checkbox"/> Yes	No Charge for Practice MUST reserve for Guarentee *

RULES & REGULATIONS

- Field rental reservations are final upon completion of the application, payment and the necessary approvals. Reservations made after 12:00 will not receive field preparations.
- There will be no rain dates or refunds issued for any reason other than cancellation by BPRD.
- All permits are non-transferable. The permit holder is responsible for the conduct of his/her group. Failure to comply will void the permit. The original Field Permit must be in possession of the group leader at the field site.
- Possession of Alcoholic beverages or illegal substances is prohibited in City of Barnwell Parks. No tobacco products are allowed.
- No Soft Toss allowed.
- Amplification of any kind must comply with City code and receive prior approval by BPRD.
- Please park cars in designated areas. Do not park or drive on grass areas, sidewalks or trails.
- All games or events at Lemon Park must end by 10:30 pm.
- Stakes are not allowed to be used anywhere in the fields.
- If issues arise (i.e.: non-permitted group will not relinquish park amenity) or maintenance emergencies occur and a park & recreation staff member is not present onsite, please contact the Barnwell County Dispatch at (803).541.1080.
- * If Fields are used with Gated Admission or Vendor Fairs the charge is at listed for All Day price

It is understood that no person, group or organization has any vested right to the exclusive use of park property. The use of any/all park property is subject to availability and approval by the City of Barnwell Parks & Recreation Department, subject to the policies, rules and guidelines of the City of Barnwell Parks & Recreation Department. All requests and paperwork related to it must be received by the Department before the requested usage date. It is understood that Department-sponsored activities have priority over all other activities in using park facilities and this permit is subject to cancellation in the event of an emergency. If a facility rental permit is granted, the users agree to be responsible for any accidents or injuries sustained by any person attending or participating in the program or activity at the park, and to be responsible for replacement in case any damage or loss is incurred. A certificate of insurance naming the City of Barnwell as an additional insured may be required. It is agreed and understood the City of Barnwell will assume no liability for the use of any facilities or equipment. The applicant agrees to hold the City of Barnwell harmless from any incident or injury (including death), directly or indirectly, resulting from the use of the city facility or equipment. All users agree to adhere to the Rules, applicable federal, state and local laws, and any specific guidelines outlined in the facility reservation permit. I understand that alcoholic beverages are not allowed on park property. The undersigned hereby acknowledge receipt of the rules. I have read the Terms and Conditions and Park Rules and, as representative of the group making this request, I do agree to abide by these rules.

Signature of Authorized Representative of Group _____ Date _____

Revised : 10/14/16

FOR OFFICE USE ONLY

Date : _____ Receipt #: _____ Total Amount Paid: \$ _____ Cash: _____ Check No: _____ CC: _____ Clerk: _____

Date Received: _____ Approved Declined Approved by: _____ Permit Mailed on: _____